

April 6, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**COUNTY LIBRARY COMMISSION TRAVEL AUTHORIZATION
(ALL DISTRICTS) (3 VOTES)**

**JOINT RECOMMENDATION WITH THE COUNTY LIBRARY COMMISSION THAT YOUR
BOARD:**

Authorize travel for two (2) Library Commission members to Sacramento for one night for a California Library Association conference relating to library legislation.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County Library Commission requests approval for two commissioners to attend a meeting with other library jurisdictions on topics related to the Library Commission's mission. The Commission proposes to send two members to Sacramento on April 21, 2004, to participate in the California Library Association (CLA) annual Legislative Day program. This program includes presentations geared to library advisory boards and visits to legislative members aimed at promoting local library support by the State. The information and interchange at the CLA Library Legislative Day in Sacramento will assist Commission members in their work and provide opportunities for library advocacy through direct contact with legislative representatives. In April 2003 the Board approved a similar travel request for Library Commissioners.

Implementation of Strategic Plan Goals

Approval of this request is consistent with the County's strategic goals in the area of organizational effectiveness.

Serving the unincorporated areas of Los Angeles County and the cities of: Agoura Hills • Artesia • Avalon • Baldwin Park • Bell • Bell Gardens • Bellflower • Bradbury • Carson • Claremont • Compton • Cudahy • Culver City • Diamond Bar • Duarte • El Monte • Gardena • Hawaiian Gardens • Hawthorne • Hermosa Beach • Hidden Hills • Huntington Park • La Canada Flintridge • La Habra Heights • Lakewood • La Mirada • Lancaster • La Puente • La Verne • Lawndale • Comita • Lynwood • Malibu • Manhattan Beach • Maywood • Montebello • Norwalk • Paramount • Pico Rivera • Rosemead • San Dimas • San Fernando • San Gabriel • Santa Clarita • South El Monte • South Gate • Temple City • Walnut • West Covina • West Hollywood • Westlake Village

FISCAL IMPACT/FINANCING

The estimated cost of this travel is \$700 and will have negligible fiscal impact on the County Library budget. This amount can be financed within the County Library's current operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Not applicable.

IMPACT ON CURRENT SERVICES

Participation by the County Library Commission in the CLA Legislative Day program can improve legislative relations and assist in increasing State funding for the County Public Library.

Respectfully submitted,

Gordon Stefenhagen, Chairperson
County Library Commission

Margaret Donnellan Todd
County Librarian

MDT:TM:tr

U:\COMMON\BORDLTRS\lc_travelauth_4_6_04.doc

c: Auditor-Controller
Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
County Library Commission